



STUDENT EMPLOYMENT APPLICATION

Name: _____ Date: _____
 Campus Address: _____ Phone: _____
 Home Address: _____ Phone: _____
 _____ Email: _____
 Class: _____ Major/Minor: _____

JOB EXPERIENCE: Please list jobs you have held in the last 3 years (summer & campus) and dates employed. Briefly describe duties.

Have you worked at Trexler Library before? Yes No
 If so, who was your supervisor? _____

SOFTWARE AND WEB EXPERIENCE: Please describe your skill level with the following:

	No Experience	Moderate Experience	Very Experienced
General Computer Experience (MAC or PC):	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Microsoft Office Suite(Excel, Access, Word, PowerPoint)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adobe Suite (Illustrator, Photoshop)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Web Browsers (Internet Explorer, Firefox, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Web Production Tools (Contribute, Dreamweaver, FrontPage)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Direct Web Creation and Maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Social Networking Tools (Facebook, MySpace, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Blogs and Wikis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pod or Vodcasting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have other software or web experience not listed here? Please describe:

CAMPUS ACTIVITIES: List any relevant campus activities:

INTERESTS/HOBBIES: What do you like to do in your spare time?

LIBRARY INTEREST: Why do you want to work at the library?

CUSTOMER SERVICE EXPERIENCE: Describe your experience in working with customers:

Would you describe yourself as a person who is:

- Part of the stage crew (behind the scenes) An actor (with the public)

Availability: Are you generally available to work:

- Daytime hours? Evening hours? Weekends? Breaks?

How would you describe your time of day preference:

- Morning Person Evening Person Either

Note that evening/weekend hours are required of some positions, unavailable in others.

Please list times of your classes and other commitments that would affect your availability:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

REFERENCES: List employers or professors, not family or friends:

Do we have permission to contact your references? Yes No

Questions regarding the application? Contact Karen Bydlon (kbydlon@muhlenberg.edu / 484.664.3551)